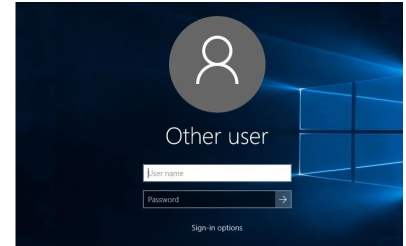




Quick Start for Students on PC

Windows Log-In (district location required for first time)

Log-in with your **student ID number** and **district password** on the sign-in screen

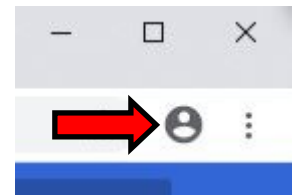


Chrome Browser Sign-in

Locate and open the **Google Chrome browser** shortcut on the Desktop. You can also search for Google Chrome in the **Start Menu** on the bottom-left corner of the screen (Windows flag)



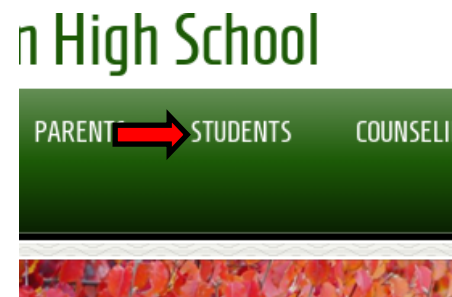
Click on the **profile icon** on the top-right and choose to **Turn on Sync**. Sign-in with your student ID number@apps.everettsd.org (#####@apps.everettsd.org for example). On the following screen, sign-in only with your **student ID number** and **password**.



When asked to **turn on sync** and **link data**, say yes or allow to both

Student Tools

On the school homepage (locate at everettsd.org if needed and choose your school from the top-menu) click on **Students** on the top menu



This will take you to the **Student Tools** page where you will be able to access all student tools and services. Canvas, Google Apps, and Office 365 for example



Quick Start for Students on PC

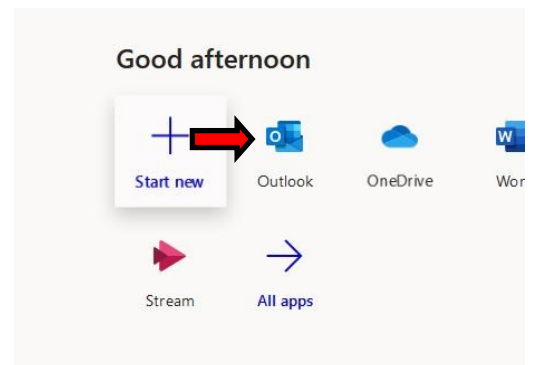
If you are asked to sign-in, sign-in with your **student ID number** for the username and **district password**

Office 365 Sign-In (E-Mail, OneDrive, MS Word, etc.)

Once on the Student Tools page, locate the **Office 365** sign-in towards the bottom and click. Sign-in with your student ID number@apps.everetsd.org (#####@apps.everetsd.org for example). On the following screen if prompted, sign-in only with your **student ID number** and **password**

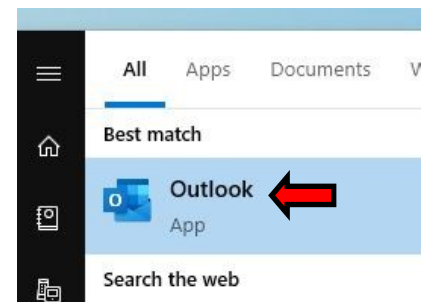


Once signed-in, choose **Outlook** on the top to access your student e-mail online



Outlook Desktop App (**district location required for first time**)

Search for **Outlook** in the **Start Menu** on the bottom-left corner of the screen (Windows flag). Sign-in with your **student e-mail address** assigned. On the next screen, sign in with your **student ID number @apps.everetsd.org** and **district password**. Choose to **remember credentials**

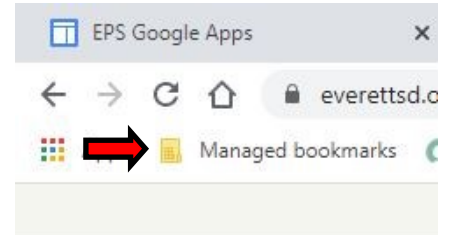




Quick Start for Students on PC

Managed Bookmarks

Managed bookmarks are located on the top-left of the Chrome browser. Here you will have quick access to Office 365, Canvas, and Zoom for example



Zoom

In Managed bookmarks, locate the **Zoom link** on the bottom. Click **Join** to join a meeting and enter the **meeting ID** provided to you. You may also be asked for the **meeting password** which should have also been provided to you



For additional assistance, please call the HelpDesk at 425-385-4357 (x4357)